

BOOKING FORM

Please do not pay for your short course until you have received an invoice. The invoice contains your Student ID number which must be used as the reference number for a payment.

First name: _____ Last Name: _____
 Mobile Number: _____ Email: _____
 Invoice: Company Personal How did you hear about us: _____
 Address: _____ Are you a current student/alumni of Billy Blue or CATC? _____
 _____ Postcode: _____ Company: _____

I would like to enrol in the following courses: *(Courses run on Saturdays from 9:30am-3:30pm, week-days 10am-4pm)*

Adobe After Effects - 3 days	\$792	3 consecutive week-days 3 consecutive week-days 3 consecutive week-days 3 consecutive week-days 3 consecutive week-days	<input type="checkbox"/> 11 - 13 December '17 <input type="checkbox"/> 5 - 7 February '18 <input type="checkbox"/> 21 - 23 May '18 <input type="checkbox"/> 3 - 5 September '18 <input type="checkbox"/> 10 - 12 December '18
Adobe CC Basic - 3 days (Photoshop, Illustrator & InDesign)	\$792	3 Saturdays 3 Saturdays 3 Saturdays 3 consecutive week-days 3 consecutive week-days 3 Saturdays 3 Saturdays 3 consecutive week-days 3 consecutive week-days 3 Saturdays 3 Saturdays 3 consecutive week-days 3 consecutive week-days 3 Saturdays 3 Saturdays 3 consecutive week-days 3 consecutive week-days 3 Saturdays 3 Saturdays 3 Saturdays 3 consecutive week-days	<input type="checkbox"/> 28 October, 4 & 11 November '17 <input type="checkbox"/> 18, 25 November, & 2 December '17 <input type="checkbox"/> 11-13 December '17 <input type="checkbox"/> 15 - 17 January '18 <input type="checkbox"/> 5 - 7 February '18 <input type="checkbox"/> 24 February, 3 & 10 March '18 <input type="checkbox"/> 7, 14 & 21 April '18 <input type="checkbox"/> 14 - 16 May '18 <input type="checkbox"/> 28 - 30 May '18 <input type="checkbox"/> 16, 23 & 30 June '18 <input type="checkbox"/> 7, 14 & 21 July '18 <input type="checkbox"/> 28 July, 4 & 11 August '18 <input type="checkbox"/> 27 - 29 August '18 <input type="checkbox"/> 10 - 12 September '18 <input type="checkbox"/> 6, 13 & 20 October '18 <input type="checkbox"/> 27 October, 3 & 10 November '18 <input type="checkbox"/> 24 November, 1 & 8 December '18 <input type="checkbox"/> 10 - 12 December '18
Adobe Photoshop Basic 1 day	\$286	1 day	<input type="checkbox"/> 18 Nov '17 <input type="checkbox"/> 11 Dec '17 <input type="checkbox"/> 15 Jan '18 <input type="checkbox"/> 5 Feb '18 <input type="checkbox"/> 24 Feb '18 <input type="checkbox"/> 7 Apr '18 <input type="checkbox"/> 14 May '18 <input type="checkbox"/> 28 May '18 <input type="checkbox"/> 16 June '18 <input type="checkbox"/> 7 Jul '18 <input type="checkbox"/> 28 Jul '18 <input type="checkbox"/> 27 Aug '18 <input type="checkbox"/> 10 Sept '18 <input type="checkbox"/> 27 Oct '18 <input type="checkbox"/> 24 Nov '18 <input type="checkbox"/> 10 Dec '18
Adobe Illustrator Basic 1 day	\$286	1 day	<input type="checkbox"/> 4 Nov '17 <input type="checkbox"/> 25 Nov '17 <input type="checkbox"/> 12 Dec '17 <input type="checkbox"/> 16 Jan '18 <input type="checkbox"/> 6 Feb '18 <input type="checkbox"/> 3 Mar '18 <input type="checkbox"/> 14 Apr '18 <input type="checkbox"/> 15 May '18 <input type="checkbox"/> 29 May '18 <input type="checkbox"/> 23 Jun '18 <input type="checkbox"/> 14 Jul '18 <input type="checkbox"/> 4 Aug '18 <input type="checkbox"/> 28 Aug '18 <input type="checkbox"/> 11 Sept '18 <input type="checkbox"/> 13 Oct '18 <input type="checkbox"/> 3 Nov '18 <input type="checkbox"/> 1 Dec '18 <input type="checkbox"/> 11 Dec '18
Adobe InDesign Basic 1 day	\$286	1 day	<input type="checkbox"/> 21 Oct '17 <input type="checkbox"/> 11 Nov '17 <input type="checkbox"/> 2 Dec '17 <input type="checkbox"/> 13 Dec '17 <input type="checkbox"/> 17 Jan '18 <input type="checkbox"/> 7 Feb '18 <input type="checkbox"/> 10 Mar '18 <input type="checkbox"/> 21 Apr '18 <input type="checkbox"/> 16 May '18 <input type="checkbox"/> 30 May '18 <input type="checkbox"/> 30 Jun '18 <input type="checkbox"/> 21 Jul '18 <input type="checkbox"/> 11 Aug '18 <input type="checkbox"/> 29 Aug '18 <input type="checkbox"/> 12 Sept '18 <input type="checkbox"/> 20 Oct '18 <input type="checkbox"/> 10 Nov '18 <input type="checkbox"/> 8 Dec '18 <input type="checkbox"/> 12 Dec '18
Adobe CC Intermediate 3 days (Photoshop, Illustrator & InDesign)	\$792	3 consecutive week-days 3 consecutive week-days 3 Saturdays 3 Saturdays 3 consecutive week-days 3 Saturdays 3 Saturdays 3 consecutive week-days 3 consecutive week-days 3 Saturdays 3 Saturdays 3 consecutive week-days	<input type="checkbox"/> 13-15 December '17 <input type="checkbox"/> 24 - 26 January '18 <input type="checkbox"/> 24 February, 3 & 10 March '18 <input type="checkbox"/> 7, 14 & 21 April '18 <input type="checkbox"/> 23 - 25 May '18 <input type="checkbox"/> 16, 23 & 30 June '18 <input type="checkbox"/> 7, 14 & 21 July '18 <input type="checkbox"/> 5 - 7 September '18 <input type="checkbox"/> 6, 13 & 20 October '18 <input type="checkbox"/> 24 Nov, 1 & 8 December '18 <input type="checkbox"/> 13 - 15 December '18
Adobe Photoshop Intermediate - 1 day	\$286	1 day	<input type="checkbox"/> 13 Dec '17 <input type="checkbox"/> 24 Jan '18 <input type="checkbox"/> 24 Feb '18 <input type="checkbox"/> 7 Apr '18 <input type="checkbox"/> 23 May '18 <input type="checkbox"/> 16 Jun '18 <input type="checkbox"/> 7 Jul '18 <input type="checkbox"/> 5 Sept '18 <input type="checkbox"/> 6 Oct '18 <input type="checkbox"/> 24 Nov '18 <input type="checkbox"/> 13 Dec '18
Adobe Illustrator Intermediate - 1 day	\$286	1 day	<input type="checkbox"/> 4 Nov <input type="checkbox"/> 14 Dec '17 <input type="checkbox"/> 25 Jan '18 <input type="checkbox"/> 3 Mar '18 <input type="checkbox"/> 14 Apr '18 <input type="checkbox"/> 24 May '18 <input type="checkbox"/> 23 Jun '18 <input type="checkbox"/> 14 Jul '18 <input type="checkbox"/> 6 Sept '18 <input type="checkbox"/> 13 Oct '18 <input type="checkbox"/> 1 Dec '18 <input type="checkbox"/> 14 Dec '18
Adobe InDesign Intermediate - 1 day	\$286	1 day	<input type="checkbox"/> 11 Nov '17 <input type="checkbox"/> 15 Dec '17 <input type="checkbox"/> 26 Jan '18 <input type="checkbox"/> 10 Mar '18 <input type="checkbox"/> 21 Apr '18 <input type="checkbox"/> 25 May '18 <input type="checkbox"/> 30 Jun '18 <input type="checkbox"/> 21 Jul '18 <input type="checkbox"/> 7 Sept '18 <input type="checkbox"/> 20 Oct '18 <input type="checkbox"/> 8 Dec '18 <input type="checkbox"/> 15 Dec '18

BOOKING FORM continued

Adobe CC Advanced (Photoshop, Illustrator & InDesign)	\$792	3 consecutive week-days 3 Saturdays 3 consecutive week-days 3 Saturdays 3 consecutive week-days 3 Saturdays	<input type="checkbox"/> 31 Jan - 2 Feb '18 <input type="checkbox"/> 28 Apr, 5 & 12 May '18 <input type="checkbox"/> 30 May - 1 June '18 <input type="checkbox"/> 28 July, 4 & 11 August '18 <input type="checkbox"/> 12 - 14 September '18 <input type="checkbox"/> 27 Oct, 3 & 10 November '18
Cinema 4D	\$792	3 consecutive week-days	<input type="checkbox"/> 11 - 13 Dec '17 <input type="checkbox"/> 10 - 12 Sept '18
EDM: Creating HTML Emails	\$550	2 Saturdays 2 consecutive week-days 2 consecutive week-days 2 Saturdays 2 Saturdays 2 consecutive week-days 2 Saturdays 2 consecutive week-days 2 Saturdays 2 consecutive week-days 2 Saturdays	<input type="checkbox"/> 25 Nov & 2 Dec '17 <input type="checkbox"/> 11 & 12 Dec 2017 <input type="checkbox"/> 22 - 23 January '18 <input type="checkbox"/> 17 & 24 March '18 <input type="checkbox"/> 5 & 12 May '18 <input type="checkbox"/> 28 - 29 May '18 <input type="checkbox"/> 18 & 25 August '18 <input type="checkbox"/> 3 - 4 September '18 <input type="checkbox"/> 10 & 17 November '18 <input type="checkbox"/> 13 - 14 December '18
Google SketchUp	\$550	2 Saturdays 2 Saturdays 2 Saturdays 2 Saturdays 2 Saturdays	<input type="checkbox"/> 2 & 9 Dec '17 <input type="checkbox"/> 17 & 24 March '18 <input type="checkbox"/> 5 & 12 May '18 <input type="checkbox"/> 18 & 25 August '18 <input type="checkbox"/> 10 & 17 November '18
Introduction to Interior Design	\$792	3 Saturdays 3 Saturdays 3 Saturdays 3 Saturdays	<input type="checkbox"/> 24 Feb, 3 & 10 Mar '18 <input type="checkbox"/> 7, 14 & 21 April '18 <input type="checkbox"/> 16, 23 & 30 June '18 <input type="checkbox"/> 6, 13 & 20 October '18
User Experience Design & Research	\$1950	5 consecutive week-days 5 consecutive week-days 5 consecutive week-days 5 consecutive week-days 5 consecutive week-days	<input type="checkbox"/> 11-15 Dec '17 <input type="checkbox"/> 29 Jan - 2 Feb '18 <input type="checkbox"/> 14 - 18 May '18 <input type="checkbox"/> 27 - 31 August '18 <input type="checkbox"/> 10 - 14 December '18
WordPress Basic	\$286	1 Friday 1 Saturday 1 Friday 1 Friday 1 Saturday 1 Saturday 1 Saturday	<input type="checkbox"/> 19 January '18 <input type="checkbox"/> 12 May '18 <input type="checkbox"/> 1 June '18 <input type="checkbox"/> 31 August '18 <input type="checkbox"/> 22 September '18 <input type="checkbox"/> 3 November '18 <input type="checkbox"/> 8 December '18

Customised Training Enquiry/Booking Form

Company Name: _____ Company Address: _____

ABN: _____ Contact Person Name: _____ Contact Mobile: _____

Contact Email: _____ Number of Participants: _____ Number of Days training Requested: _____

Suggested Dates: _____ Preferred Times/Duration: _____

Area of Training required: _____

Work context for which training is sought: _____

Please note that each training session must be a minimum of 3 hours duration. Price is calculated for a minimum of 5 participants. Current price is \$286 per participant for 5.5hrs (1 day) training +\$350 course development fee. Dates, times and training content are negotiable with the training facilitator, but this is less flexible if the training is expected to take place in one of our computer suites.

BOOKING FORM continued

NB: We need five confirmed applications to run each course. Fees will be fully refunded if a course is cancelled. Please check prerequisite knowledge and experience before enrolling.

Once completed please email to studiosessions@billyblue.edu.au

COURSE TIMES: Mon-Fri 10am-4pm; Saturdays 9.30am-3.30pm; at Billy Blue College of Design, 46-52 Mountain Street, Ultimo, NSW.

TERMS AND CONDITIONS OF ENROLMENT

1. If a student withdraws up to 7 days before the start of the program all fees except a 10% administration charge will be refunded or the fees may be credited in full towards another short course.
2. If a student withdraws within 7 days of the start of the program tuition fees are non-refundable.
3. If a student withdraws after the commencement of the program tuition fees are non-refundable.
4. If an enrolment is terminated for the student's failure to comply with School policy and our code of conduct, fees are non-refundable.
5. If the course is cancelled due to insufficient enrolments fees will be refunded in full.
6. Course fees must be paid in full before commencement of the course.

Billy Blue College of Design's terms and conditions do not remove the right of students to take further action under Australia's consumer protection laws.

AGREEMENT

In signing the Application for Enrolment form you agree that: you have read and understood the Terms and Conditions of Enrolment; you will abide by the College Rules and Regulations and have visited our website to read the Policy on Privacy; you will pay all course fees prior to commencing the program; the information provided in the Application for Enrolment is correct; you understand that the College is obliged by statute to keep confidential student records on file for administrative purposes only.

DECLARATION

I have read, fully understand and accept the Terms and Conditions of Enrolment detailed on this form.

Signature: _____

Date: _____

PAYMENT

After booking forms have been received and processed, participants will receive an automated invoice sent to their specified email address at which time payment can be made.

Fees may be paid by (tick your payment method):

- Credit Card (MasterCard/Visa) to pay over the phone, call our Finance Department on +61 2 8588 4703
- Direct Deposit (including other payment options), will be listed on the invoice that will be sent to you via email (usually within 48hrs of receiving your booking form).